

Open meeting law complied with. Quorum verified.

**Call to order:**

The Legislative & Judicial Committee meeting was called to order at 9:00 A.M. in the Vilas County Courthouse conference rooms by Chairman Chris Mayer with the following committee members present: Jim Behling, Charles Hayes and Linda Thorpe. Gary Peske was excused. Other persons present at various times during this meeting: Martha Milanowski, Janna Kahl, Joy Schmitz, Ken Anderson and David Alleman.

**Approve agenda to be discussed in any order by the Chair:**

**Motion by C. Hayes, 2<sup>nd</sup> by L. Thorpe to approve the agenda, with the agenda order to be presented at the Chair's discretion. All voted aye. Carried.**

**Approve March 7, 2013 meeting minutes:**

**Motion by L. Thorpe, 2<sup>nd</sup> by C. Hayes to approve the March 7, 2013 minutes as presented. All voted aye. Carried.**

**Travel permission requests:**

M. Milanowski requested permission to travel to a conference in Elkhart Lake, WI on May 2<sup>nd</sup> and 3<sup>rd</sup>. Expenses will include lodging, mileage and meals. **Motion by J. Behling, 2<sup>nd</sup> by C. Hayes to approve the travel request. All voted aye. Carried.** M. Milanowski also requested permission to travel to Milwaukee as needed. She is representing the County in an action before the Milwaukee County Circuit Court and will need to appear in that jurisdiction as required. **Motion by J. Behling, 2<sup>nd</sup> by C. Hayes to approve Corporation Counsel travel to the Milwaukee County Circuit Court as necessary. All voted aye. Carried.**

**County Board/Department Head seminar:**

The Clerk reported the availability of a WCA seminar focusing on transitioning County Board Supervisors from their perceived role of micro-managers to their proper role as elected policy makers. The Clerk also reported that the Board Chair desired to present this seminar at the June 2013 County Board. WCA representatives also encouraged the participation of department heads in this seminar. The seminar will encompass about two hours of time. **Motion by L. Thorpe, 2<sup>nd</sup> by C. Hayes to request from the WCA that this seminar be presented to the County Board. All voted aye. Carried.**

**Department reports:**

J. Schmitz presented a March expenditure guideline and disbursement history report for the committee's review. She also reported that the State recently audited her departments work regarding 19 support cases and found no errors. The committee complimented her and her staff for their efforts. M. Milanowski provided the committee with her office's March disbursement history report and activity report for review. **By consensus, the committee informed her that she no longer needed to provide the committee with a monthly activity report.**

**Update job descriptions:**

**a. Child Support Director:**

J. Kahl presented an updated job description for the Child Support Director position. This was discussed. **Motion by L. Thorpe, 2<sup>nd</sup> by J. Behling to approve the updated job description. All voted aye. Carried.**

**b. Corporation Counsel:**

J. Kahl presented an updated job description for the Corporation Counsel position. This was discussed. **Motion by J. Behling, 2<sup>nd</sup> by L. Thorpe to approve the updated job description. All voted aye. Carried.**

**Committee restructuring:**

C. Mayer expressed his desire to further the restructuring process along be beginning the process of creating Public Works Committee, to be made up of the Highway, Forestry and Public Property Committees. A draft copy of Standing Rules written for a combined Public Works Committee were presented by the Clerk and discussed. J. Behling proposes moving forward with a resolution to the Board. C. Hayes desires a more deliberate approach. Although expressing support for the restructuring concept, he wants assurance that service levels will not be adversely impacted and that overall expenditures will be reduced. C. Mayer replied that restructuring should naturally result in decreased committee expense. The Clerk recommended additional Legislative & Judicial Committee meetings as a tool to help move this process along. The committee discussed this idea. **By committee consensus, the Clerk was instructed to identify a suitable date, later in April, for a special L&J Committee meeting. He is to invite the Chairs and Vice-Chairs of the Highway, Forestry and Public Property committees.**

**Letters and Communications:**

Nothing presented.

**Future meeting date:**

The next regular meeting will be held at 9:00 A.M. on Wednesday, May 8, 2013. A special April meeting will be held at a time and date to be determined.

**Adjournment:**

The Chair adjourned the meeting at 10:14 A.M.

Respectfully submitted by:

David R. Alleman

Vilas County Clerk.